Facilities Maintenance Technician

Job Overview

The Facilities Maintenance Technician is primarily responsible for routine maintenance, repairing equipment, maintaining animal habitats, and managing grounds upkeep. This role also involves supporting the center's operations as needed.

We are looking for an energetic and versatile professional who thrives in a multi-faceted role. The ideal candidate will have experience managing a variety of tasks independently and with minimal supervision. They should be well-organized, adaptable, and enthusiastic about contributing to a wildlife center with a diverse team.

Reports To

The Facilities Maintenace Technician will report to the Facilities Manager.

Responsibilities and Duties

- Conduct regular inspections and maintenance on buildings, equipment, and animal habitats, addressing any issues that don't require a licensed contractor.
- Take care of landscaping, lawn care, and debris removal to keep the grounds clean and safe.
- Assist with event setups, equipment moving, and general support for different departments.
- Keep accurate records of maintenance, repairs, and inventory.
- Operate and maintain equipment, and vehicles.
- Perform other assigned duties as needed.

Qualifications

- Experienced in facilities maintenance and repair work.
- Strong problem-solving, detail-oriented, and multitasking abilities.
- Skilled with hand tools and maintenance equipment.
- Works independently with minimal supervision, takes initiative.
- Adaptable to changing priorities and tasks.
- Organized with excellent time management and record-keeping skills.
- Capable of lifting and carrying up to 50 lbs.
- Comfortable working outdoors and in confined spaces.
- Able to lift/move 50 lbs, stand, bend for long periods, and climb ladders.
- Adheres to OSHA safety standards.
- Effective working both independently and in a team.

Specific requirements include:

- High School diploma.
- Two years of building maintenance experience.
- Must have valid Florida Driver License and safe driving record

Work Hours

SFWC operates 365 days per year; as such, staff will be scheduled to work weekends and holidays on a regular or recurring basis. Scheduled hours are typically 8:30 AM to 5:30 PM, with one-hour non-paid lunch, with overtime pre-approved, as necessary.

Benefits

This position is full-rime, bi-weekly accrual for up to 3-weeks of paid time off per fiscal year, holiday pay, and health insurance coverage including medical, dental, and vision.